

Preschool Session Booking Form

Spring Term 2026

((5th January 2026 – 2nd April 2026))



Please use this form to indicate which sessions you would like to book for the above term.

The rate charged over and above funding hours (if applicable) for 9 months up to 2 year olds £10.30 per hour, 2 year olds is £6.50 per hour, 3 and 4 year olds is £5.40 per hour.

Early Years Funding

From the term after your child turns 9 months of age (for eligible working parents) your child will become eligible for up to 15 or 30 hours of Early Years Entitlement Funding:

<u>Date of birth</u>	<u>Funding starts</u>
Before 31 March	Summer term (after Easter)
Before 31 August	Autumn term (after Summer holidays)
Before 31 December	Spring term (after Christmas holidays)

Please be aware that when you sign the Early Years Entitlement Funding form during Headcount Week (you will be advised when this is), you are agreeing that your child will attend the sessions as detailed, and Winkleigh Nursery will make the appropriate funding claim accordingly. In making this claim the Nursery becomes financially liable in the event of a child's unauthorised absence; therefore, The Woodland Federation School Governors reserve the right to pursue these costs if your child is absent for a long period without an appropriate reason. You are also agreeing to pay for additional sessions booked over and above funded hours at the rates shown.

From September 2024

For eligible working parents the term following your child's 9 month 'birthday' your child will become eligible for 9 month olds – 23 months old Early Years Funding, the first 15 hours attended per week, up to a maximum of 570 per academic year, is free of charge to you.

Attendance over 15 hrs per week or over the total allowance of 570 hours per academic year will be charged at the 2 year old hourly rate.

[How to claim 15 hours free childcare including how to get your code - The Education Hub \(blog.gov.uk\)](#)

The term following your child's third birthday your child will automatically become eligible for 3-4 year olds Early Years Funding, the first 15 hours attended per week, up to a maximum of 570 per academic year, is free of charge to you.

Anything over 15 hrs per week or over the total allowance of 570 hours per academic year will be charged at the 3-4 year old hourly rate.

You may be eligible for 30 hrs funding. To check your eligibility, visit www.childcarechoices.gov.uk. If you are eligible you must provide us with your eligibility code and National Insurance Number for verification before you can use the extended funding.

We are a **registered 2 year old funding provider** and your child is welcome to start in our Nursery as soon as they turn two. Some 2 year olds are eligible for funded childcare if parents are in receipt of certain benefits. You can check your eligibility on the Citizen Portal or phone Devon County Council on 0345 155 1013 if you think you qualify and have not been notified of your eligibility by the council.

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Child's Name & date of birth	
Name of person completing this form	
Email address	
Date from which you would like bookings to start	
11-digit Funding Code and National Insurance Number (if applicable)	

Please tick below to indicate which sessions you would like your child to attend.

Session Booking		Monday	Tuesday	Wednesday	Thursday	Friday
9.00am-12.00pm	3hrs					
9.00am-1.00pm (includes lunchtime)	4hrs					
9.00am-3.30pm	6.5hrs					
12.00pm-3.30pm (includes lunchtime)	3.5hrs					
1.00pm-3.30pm	2.5hrs					

Sessions will be allocated as explained in our Admission Policy and Procedures.

<p>Please give details below of any session that you need for a specific reason or if you need an alternative session not indicated above due to work commitments;</p>
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Please sign to agree that:

I understand the sessions above will be allocated to me if possible. If my requested hours cannot be offered, all possibilities will be explored to try and reach an agreement for my child to attend when convenient for me and the Nursery.

I have read and understood the Admission Policy and Procedures.

Signed:

Relationship to child:

Date: